## COLLEGE PLANNING SERVICE AMERICA LLC RENEWAL AGREEMENT (FOR RETURNING CLIENTS ONLY)

College Planning Service America LLC, (hereina	after referred to as CPSA) and
, (hereafter referred to as the CLIENT) mutually agree to the following:	
<b>TERM of AGREEMENT (covers the academic year 2024-25).</b> This agreement will begin immediately upon acceptance by Dr. Kevin Bukatman, of CPS serves as the only document between the parties, replacing and superseding any prior service agreement and payments have been received. **	
FILING of FINANCIAL AID FORMS  CPSA will complete and file the required Financial Aid Forms that are applicable to the	Federal, State, and Institutional financial aid process.
CLIENT's RESPONSIBILITY to PROVIDE INFORMATION to CPSA  The Client is responsible for providing all information so that CPSA can complete and fil least three (3) weeks prior to their due date at CPSA's Administrative Office. The Client 2020 Federal Tax Returns including all schedules, W-2's, and/or 1099s as well as all asset	is responsible for providing a complete and signed copy of all
<b>CONFIDENTIALITY of INFORMATION</b> Information provided by the Client will be regarded as confidential and CPSA will not di consent of the Client.	vulge any information to anyone without the prior written
ACCURACY of INFORMATION PROVIDED by THE CLIENT  The client agrees that CPSA cannot guarantee or warrant, expressly or implied, the accurate client is responsible for notifying CPSA immediately upon receipt and review of the additions.	
CLIENT SERVICE FEE \$250 (if paid before December 1, 2024) \$350 (if paid after December 1, 2024)	
<b>PROCESSING FEES</b> Certain financial aid forms and/or loan applications require a processing fee. These fees charges incurred by CPSA on behalf of the Client. In the event correspondence, financia any delivery service other than normal first-class mail through the U.S. Postal System, t	al aid forms or any other documents are required to be sent by
BORROWING INTENTIONS  Please check any borrowing intentions for this academic year:  (A delay in processing can occur if we do not have your borrowing intentions in the second s	in time)
Stafford Loans (student is the borrower)  PLUS (either parent is the borrower, only one is needed) or Grad PLUS Loans  Private/Alternative Loans (student is the borrower and parent will be the co-	
ACCEPTED BY:(Parental SIGNATURE)	

STUDENT GRADUATED

STUDENT NOT RETURNING TO SCHOOL